

**WORK PROGRAMME 2017/18**

**Report of the:** Head of Legal and Democratic Services  
**Contact:** Margaret Jones  
**Urgent Decision?(yes/no)** No  
**If yes, reason urgent decision required:**  
**Annexes/Appendices (attached):** **Annexe 1 – Work Programme 2017/18**  
**Other available papers (not attached):**

**REPORT SUMMARY**

**This report updates the Committee on its work programme 2017/18**

**RECOMMENDATION (S)**

**That the Committee:**

- (1) agrees to receive a report in April 2018, which looks at how best the Committee can scrutinise the local CSP in future;**
- (2) notes the current position of its work programme 2017/18 attached at Annexe 1.**

**1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 Implications vary across the different items agreed for inclusion in the work programme. Specific implications are considered by the Committee before undertaking any individual investigation.

**2 Background**

- 2.1 Paragraph 1 of the Overview and Scrutiny Procedure Rules requires the Committee to approve an annual Overview and Scrutiny Work Programme including the programme of any sub-committees or panels.
- 2.2 The Committee agreed its 2017/18 work programme in June 2017. **Annexe 1** shows the current position of the Committee's work programme. Four changes have been made since the last meeting:

- 2.2.1 The report outlining progress made on implementing internal audit recommendations, originally scheduled for November 2017, will now be brought in February 2018.
- 2.2.2 The half yearly report on the Community Safety Partnership (CSP) has not been presented to this meeting; there is no marked change on which to update the Committee since the last report was considered in June 2017. As a report was considered in June 2017, the Committee has met its responsibility regarding frequency of meetings as set out in the Crime and Disorder (Overview and Scrutiny) Regulations 2009. Section 3 below provides further information regarding CSP scrutiny.
- 2.2.3 The follow up report on the Scrutiny Review of the Arrangements for Publicising and Determining Planning Applications will now be presented to the February 2018 meeting of this committee, to enable actions from the Planning Improvement Plan to be put in place.
- 2.2.4 The report on the overview and scrutiny provisions of the Constitution has been postponed until April 2018.

### **3 CSP Scrutiny**

- 3.1 The first formal meeting of the Crime & Disorder Committee was held in October 2009. At that meeting the Committee considered how it might work in practice. As a stand-alone Committee it agreed that it should meet twice a year. In June/July it would receive an end of year performance report on the CSP, and in November/December it would receive a half year monitoring report on the CSP. This half yearly report was to scrutinise the performance of the action plan of the Epsom & Ewell CSP, which at that time was fully resourced through its own income and expenditure. The Epsom and Ewell CSP now no longer exists.
- 3.2 On the merger of the Crime & Disorder Committee with the Scrutiny Committee in 2014, the practice of receiving an annual and half year report was continued. However, a number of changes have been made within the crime and disorder field. These include the creation of Police and Crime Commissioners, Police and Crime Panels, and the Epsom and Ewell CSP becoming part of the East Surrey CSP (first meeting attended as a full member of the East Surrey CSP was March 2017). The East Surrey CSP works strategically across 3 Surrey Police divisions and the County, as opposed to having a focus on the District and Borough level.
- 3.3 As a result of these and other changes, it is considered that it would be beneficial for officers to review how scrutiny of the CSP at Epsom & Ewell Borough Council can best operate in the future, and to present recommendations on this to the Committee in April 2018.

#### **4 Proposals**

- 4.1 It is proposed that the Committee agree to receive a report in April 2018, which looks at how best the Committee should scrutinise the CSP in the future.
- 4.2 It is also proposed that the Committee notes the current position of its 2017/18 work programme attached at **Annexe 1**.

#### **5 Financial and Manpower Implications**

- 5.1 Any financial considerations arising in relation to items included in the work programme will be set out as appropriate in the individual reports prepared for consideration by the Committee.
- 5.2 The Committee's work programme has workload implications for both its members and the Scrutiny Officer. In depth scrutiny reviews undertaken by task groups require more intensive input from members as well as the Scrutiny Officer for specific time periods.
- 5.3 ***Chief Finance Officer's comments: None for the purpose of this report.***

#### **6 Legal Implications (including implications for matters relating to equality)**

- 6.1 The work programme attached at **Annexe 1** has been designed to meet the Committee's responsibilities set out in legislation and its Terms of Reference.
- 6.2 ***Monitoring Officer's comments: None for the purpose of this report.***

#### **7 Sustainability Policy and Community Safety Implications**

- 7.1 Scrutiny of the Community Safety Partnership is a responsibility of the Audit, Crime & Disorder and Scrutiny Committee.

#### **8 Partnerships**

- 8.1 The Committee has the ability to make reports or recommendations on matters which affect the authority's area or the inhabitants of that area.

#### **9 Risk Assessment**

- 9.1 Maintenance of an annual work programme helps ensure the Committee meets its responsibilities both statutory and local. It enables the Committee to manage its workload across the year, identifying priorities and rescheduling work according to risk/need.

## **10 Conclusion and Recommendations**

- 10.1 Under its Terms of Reference the Audit, Crime & Disorder and Scrutiny Committee is responsible for setting its own work programme. The Committee approved its work programme 2017/18 in June 2017.
- 10.2 It is recommended that the Committee note the latest version of its work programme which encapsulates changes made to date. It is also recommended that the Committee agree to receive a report in April 2018, which looks at how best it can scrutinise the local CSP in future.

**WARD(S) AFFECTED: (All Wards);**